

Open Enrollment Application Checklist

- Gather information about your household size. Decide which dependants you would like to include in the coverage. Make sure you have their social security numbers and birth dates on hand.
- Note that your *residential* address is the region you must use when applying for coverage.
- Gather information about everyone applying for coverage which includes social security numbers and birth dates.
- Know your preferred doctors' names and addresses - to list as your Primary Care Physician.
- Collect policy numbers for any current health insurance plans covering members of your household.
- Have your bank account and routing number on hand - carriers will require first months payment when submitting an application.

Stay up-to-date about Open Enrollment. Visit <http://memberbenefits.com/associations/> to find updates that will help you get ready to apply or renew.